electric supply, inc.
MADISON • JANESVILLE • PEWAUKEE

# BJ ELECTRIC SUPPLY, INC.
# MATERIAL RETURN POLICY

- All returns must be accompanied by original invoice or picking ticket number.

- All material must be in re-sellable condition and in its original packaging. BJ Electric Supply, Inc. (BJE) reserves the right to refuse any material deemed unsellable.

- Standard BJE stock material returned for credit will be subject to the following restock charges:
    1. Within 30 days of purchase - no restock charge
    2. Within 30 to 60 days of purchase - 10% restock charge
    3. Within 60 to 90 days of purchase – 20% restock charge
    4. Large job or "lot" returns – 30% restock charge
    5. Beyond 90 days of purchase - no returns accepted.

- Credit will be issued based on BJE's count and inspection of material.

- Credit will be issued to customer's account upon acceptance and approval by BJE of returned material. Replacement items will be billed to the customer.

- All special ordered or non-stock items must have prior approval before being returned.

- Customer will Contact the BJE Reverse Logistics Manager to initiate the return. (See contact information below).

- Special ordered or non-stock items are subject to manufacturer's approval and inspection upon return. Customer credit will not be issued until BJE has received credit from the manufacturer. Custom cut lengths of wire, made-to-order, discontinued and outdated items are not returnable.

- Cash sale credit will be issued upon acceptance and approval by BJE of returned material.

- BJE is not responsible for removal or installation of defective or replaced product.

- BJE offers one FREE pick up for return material in our delivery area. Subsequent pick ups of material are subject to a $25 trip charge (outside our delivery area may incur additional mileage charges). We ask that material be prepared and ready upon request of return to avoid additional expense for both customer and BJE.

**Garth Peck**
**Reverse Logistics Manager**
**608-252-4815 phone/fax**
**garth@bjelectric.com**